



**Roger C. Sullivan High School Local School Council**  
**January 25, 2021 3:15 p.m. Google Hangout**  
***Family • Integrity • Service • Tenacity***

**MINUTES**

**ANNUAL ORGANIZATIONAL MEETING**

**I. Call Meeting to Order**

The meeting was called to order at 3:18 p.m.

**II. Roll Call /Establish Quorum**

Mr. Thomas (principal), Ms. Bigelow (parent representative), Ms. Carter (parent representative), Ms. Chrisp (parent representative, LSC chair), Mr. Clark (teacher representative), Mr. Gonzalez (community representative), Ms. Guijosa (parent representative, LSC co-chair), Ms. Llorens (staff representative), Mr. Mathew (teacher representative), Ms. Mosak (community representative, LSC secretary), Ms. Thorpe (student representative).

A quorum was present.

**III. Selection of Temporary Chairperson**

Ms. Chrisp was unanimously approved as the temporary chairperson.

**IV. Selection of Temporary Secretary**

Ms. Mosak was unanimously approved as the temporary secretary.

**V. Approval of Agenda**

A motion was made and seconded to approve the Agenda (attached). The Agenda was unanimously approved.

**VI. Nominations and Selection of Chairperson**

Two parents were nominated for chairperson: Ms. Chrisp and Ms. Carter. Ms. Chrisp was selected, by a vote of 6-5.

**VII. Nominations and Selection of Secretary**

Ms. Mosak was nominated and unanimously selected as secretary.

**VIII. Nominations and Selection of the Vice-Chair**

Ms. Carter was nominated and unanimously selected as vice-chair.

**IX. Nominations and Selection of FOIA/OMA Officer(s)**

Mr. Clark and Mr. Mathew were nominated. Mr. Clark was selected as FOIA/OMA Officer by a vote of 10-1.

**X. Set Regular Meetings Schedule for School Year**

The 2021 meetings schedule was set as follows.

Monday, February 22, 3:15 p.m.

Monday, March 22, 3:15 p.m.

Monday, April 19, 3:15 p.m.

Monday, May 17, 3:15 p.m.

Monday, June 14, 3:15 p.m.

**XI. Adopt/Re-adopt Bylaws or Establish Bylaws Committee**

A motion and seconded to adopt the following Bylaw.

*LSC members may participate in LSC meetings virtually or by telephone when they are unable to attend in person, whether or not school buildings are open.*

The proposed Bylaw was unanimously approved.

**XII. Adopt/Re-adopt Rules of Order for LSC Meetings**

A motion was made and seconded to re-adopt the Rules of Order for LSC meetings. The vote to re-adopt the Rules was unanimous.

**XIII. Public Participation and Adjournment**

There were no requests for public participation.

The organizational meeting was adjourned at 3:50 p.m.

### **LSC MEETING JANUARY 25, 2021**

#### **I. Call Meeting to Order**

The meeting was called to order at 3:52 p.m.

#### **II. Roll Call/Establish Quorum**

Mr. Thomas (principal), Ms. Bigelow (parent representative), Ms. Carter (parent representative, LSC co-chair), Ms. Chrisp (parent representative, LSC chair), Mr. Clark (teacher representative), Mr. Gonzalez (community representative), Ms. Guijosa LSC co-chair), Ms. Llorens (staff representative), Mr. Mathew (teacher representative), Ms. Mosak (community representative, LSC secretary), Ms. Thorpe (student representative).

A quorum was present.

#### **III. Agenda**

A motion was made and seconded to approve the Agenda. The vote was unanimous to approve the Agenda (attached).

#### **IV. Public Participation**

There were no public comments.

#### **V. Previous Minutes**

A motion was made and seconded to approve the Minutes of the December 15, 2020 meeting. The Minutes were unanimously approved.

#### **VI. Principal's Report**

##### **A. Learning and Teaching**

*\*Remote Learning Update/State of the Grades at Sullivan*

Mr. Thomas reported on teachers' working to help students catch up in the final two weeks of the semester. Grade level and departmental teams are meeting regularly to address student attendance, behavior and coursework. Every student will be assigned an adult advocate. The network principals' report on grades was shared.

*\*Cluster Students Update*

A total of 7 (out of 50) cluster students, 1 teacher and 2 paraprofessionals attended in-person last week. No date has yet been set for the return of other Sullivan students.

B. Culture and Climate

*\*Attendance*

Ms. Llorens reported that YTD (online) daily attendance is 78%, with daily averages in the 70s. This is better than some other neighborhood schools. The demographic group with lowest attendance is EL females, at 64.7%. The grade level groups with lowest attendance are juniors, at 74.6%, and seniors, at 75.7%. Many juniors have been working due to the pandemic, as their parents have lost jobs.

*\*Student Achievements*

Mr. Clark reported on the Future Business Leaders competition in which Sullivan students, many of whom were competing for the first time, took top honors competing against both suburban and other CPS schools.

C. Operations

*\*Capital Project Update*

With some students now in the building, workers have shifted to evening hours. Four science labs are nearly done. Work has begun on the vestibule for the elevator. New windows will be installed.

*\*Clinic*

106 students are out of medical compliance. Letters have been sent home to these families and they can make appointments at the Clinic.

**VII. New Business**

A. Principal 3-Year Cumulative Evaluation (closed session) and Contract Vote

*\*Principal evaluation review*

The LSC went into closed session from 4:30-5:10 to review Mr. Thomas' evaluation, both the most recent one conducted, and the cumulative results of the last three years.

*\*Vote to accept the principal evaluation*

The LSC returned to open session at 5:12. A motion was made and seconded to accept the cumulative principal evaluation. The vote to accept was unanimous.

*\*Principal contract vote*

A motion was made and seconded to offer Mr. Thomas a new contract. The vote to offer the contract was unanimous.

*\*Budget transfer request*

Mr. Thomas requested approval to transfer \$3,454.50 from Budget Line 11551330 to 1155307 to purchase SAT prep books. A motion was made and seconded to approve the transfer, and the vote to approve was unanimous.

A question was raised about graduation fees. Mr. Thomas reported that there are enough funds to cover graduation fees for seniors; and that no student fees are being charged this year.

B. IB Application

Following discussion of a possible joint application with Kilmer elementary for a 6-10 IB program, the sense of the LSC was that such an application should not be pursued at this time.

C. Alderwoman Haddon Communication

Ms. Mosak reported on contact with Ms. Haddon's office about featuring Sullivan "success stories" in her weekly newsletter. The sense of the LSC was that such opportunities should be pursued.

**VIII. Student Voice Committee Share Out**

Ms. Thorpe reported that the Committee is working on organizing the data from the student survey, and planning on a "summit" with the Student Council to define what each group wants to accomplish.

**IX. PPLC Update**

Mr. Mathew announced that Mr. Clark is co-chair of the PPLC, and that they will share report-back duties. The meetings are public and LSC members will receive email invitations. It was reported that funding questions were raised, specifically about the process for getting funds for digital tools needed for remote learning and more generally about budgeting for departments. A second issue was diversifying the Sullivan staff to make it more representative of the demographics of students. The PPLC is in full support of work already done and has met with the Equity committee. It would like Sullivan to make it a priority to develop relationships with teacher preparation programs that may contribute to hiring more diverse staff.

X.     **Adjournment**

*\* Next LSC Meeting date and time*

The next LSC meeting is March 22, 2021 at 3:15 p.m.

*\*PAC meeting*

The next PAC meeting has not yet been scheduled.

*\*Adjourn*

The meeting was adjourned at 5:45 p.m.

*Respectfully submitted,*

*Esther Mosak, Secretary*