



Sullivan High School and Language Learners' Academy

PPLC Meeting Minutes 05/4/2021

4 MAY 2021 / 4:00 PM / VIRTUAL / Regular

OUR PURPOSE

The purpose of the **Professional Personnel Leadership Committee** is to develop and formally present recommendations to the principal and the LSC on all matters related to the educational program, including but not limited to, curriculum, school improvement plan, development and implementation, and school budgeting.

ATTENDEES

Present In-Person:

Present via Video Meet/Speakerphone: Jason Brookes, Katerina Kiriazopoulos, Cyriac Mathew, Stephanie Moore, Adam Norman, Benjamin Passer, Annmarie Handley

Absent: Calvin Clark, Joshua Zepeda

Quorum Present: Yes

SECRETARY

Annmarie Handley

AGENDA

- **Call to order 4:05 pm**
- **Roll call / Consent to record meeting**
- **Approval of agenda - approved**
- **Approval of minutes - (both 3/16 and 4/6) approved**

- Public Comment N/A
- Fulfilling our purpose

Old Business

- Hiring
 - Issue: Diversifying Sullivan Staff
 - **Updates/Resolution:** Members of PPLC & Equity Committee will meet to review website & suggest changes
 - Waiting to hear from the Equity Committee. Thomas reached out to the team - they are willing to connect to make changes to the website. Thomas would like to do more to show our equity and diversity at Sullivan (recruitment tool, PR, etc.).
 - Thomas, Moore will make a plan for a meeting

New Business

- Budget [Budget Presentation SY22](#)
 - Issue: Budget Committee Report / FY22 Budget
 - **Recommendation:** Areas for PPLC focus - discretionary funds, department budgets, reviewing school organizational chart
 - Solicit staff feedback on budget through survey
 - This week before Friday
 - Special PPLC meeting on 5/11 to continue the budget conversation with Principal Thomas
- **Questions/Recommendations:**
 - Bus cards for EL students (title funds have different restrictions)?
 - How will [admin.] convey the amount per dept?
 - Consider EL Dept. in "school wide" tech.
 - How can we prepare for low enrollment in following years within the budget?
 - **Thomas:** solicit dept. Leads? General costs? Recruitment money? (at least \$25,000.00 for copiers).
 - Elected entities may make decisions for the entire staff; consider survey feedback vs. making decisions as a committee (Thomas would like feedback by Friday in the spirit of timeliness/effectiveness).

Concluded Issues

NEXT MEETING

- May 11, 2021; 4:00 pm - Special meeting to finalize draft 1.0 of the budget

ACTION ITEMS for next PPLC agenda

- **Thomas/Moore: Update the website to reflect our already existing diversity and strengths (e.g. BEC, Equity Committee, etc.); Set up a meeting to confer with the Equity Committee**
- **Thomas/Fox: Draw suggestions for communication “norms” from restorative circles**
- **Thomas: Set up a meeting for possible IB/CTE programs for Sullivan**
- **Matthew: Solicit staff feedback on budget through survey (before Friday, May 7; deliver information to Thomas per his request)**

ADJOURNMENT

Meeting adjourned at 5:34pm