

PPLC Meeting Agenda - 1/18/2022 (Virtual)

 SULLIVAN HIGH SCHOOL F – Family I – Integrity S – Service T – Tenacity	<p>Vision: Sullivan High School is committed to preparing lifelong learners to be empathetic and innovative thinkers who serve the global community in pursuit of equity and justice.</p> <p>Mission: We, the Sullivan community, are driven to implement a personalized, standards-based curriculum that prepares all learners for real-world, postsecondary success. We strive to create a positive, supportive learning environment that nurtures independence and critical thinking in our students, while we guide them towards postsecondary success.</p> <p>PPLC Statement of Purpose (from IL state law): The purpose of the PPLC is to develop and formally present recommendations to the principal and the LSC on all matters related to the educational program, including but not limited to, curriculum, school improvement plan, development and implementation, and school budgeting.</p>	<p>Norms:</p> <ul style="list-style-type: none"> → Start and end on time. → Follow the schedule. → Promote equity of voice. → Be respectful of others and their opinions. → Remain goal-oriented and solutions-driven. → Stay engaged on the topic at hand.
Date/Time:	January 18, 2022 - 3:30 PM	
Roles	Time Keeper - Norman Secretary - Simmonds	

AGENDA

Time	Topics	Activities/Tasks	Notes
	Call to Order	→ get consent & record the meeting	Consent was given.
	Roll Call	Mr. Brookes Mr. Clark Mr. Fasana Ms. Kiriazopoulos Ms. Kordek Mr. Mathew Mr. Norman Ms. Simmonds (Vacancy)	Absent: Mr. Clark Quorum (yes or no):
	Approval of Agenda		Approved
	Approval of Previous Meeting's	Minutes from 11/30/2021 Meeting	Approved

	Minutes		
10 minutes	Public Comment *2 minutes per speaker		Ms. Handley came to the meeting but did not speak.

Old Business: addressing action items and unresolved issues from previous meetings

Previous Issue	Last Update/Action Item(s)	Notes: Updates/Resolution
<p>Committee Purposes → Curriculum Committee: Discussions about the personalized honors plan has raised a larger question about the larger purpose of the PPLC curriculum committee</p> <ul style="list-style-type: none"> • Clarify purpose of the committee • Clarify role in personalized honors plan 	<p>Curriculum committee has met twice</p>	<ul style="list-style-type: none"> → The curriculum committee was looking at the flow chart, where everything goes through the PPLC, the question is where is the origin or where are the ideas coming from? Is this meant to be an advisory committee? Or what is the role of this committee? → As a PPLC, are we the machine that drives the wheel, or is it an advisory committee? → The PPLC should be connected to the CIWP. → Mathew thinks it makes sense to have the PPLC be higher up in the decision making process to the public and sharing public, there is a level of accountability to the rest of the school. It would be helpful for the PPLC to play more of a directive role. Simmonds agreed → If it is meant to be as advisory role then we need to be able to have things to advise → Fasana advocated for an advisory role. → Staff talked about how the ILT meeting feels secretive and transparency is important and the PPLC has more transparency. The agenda is locked for some people as of this meeting. → From the Union’s perspective, it is the PPLCs job as a democratic body to make these decisions and not the ILT. → If we are going to serve as an advisory role then we need things to be revised → “The purpose of the committee is to develop and formally present recommendations to the principal and the local school council on all matters of educational program, including but not limited to curriculum, school

		<p>improvement plan development and implementation, and school budgeting.” This is directly from the General Assembly.</p> <ul style="list-style-type: none"> → We are speaking in generalities, it might be helpful to nail down. → Effective and realistic for the PPLC to do. → The ILT agenda continues to be locked, this was brought up. <ul style="list-style-type: none"> ◆ Maybe there needs to be some review on how to use Google Drive → An example was used about the Science Dept and Skyline. Should decisions like that be brought before the PPLC for transparency and also for public comment? → It needs to be clarified what is happening honors in Semester 1
<p>Improving staff culture & trust (issues seen in responses to PPLC survey & recent events)</p>	<p>Agreement that this should be addressed</p>	<ul style="list-style-type: none"> → Is this something that the PPLC should have a role in? → Is there a way to also delegate this information/tasks, how do we create this follow up/communication loop? → We only meet twice a month, can we meet more if possible in committees if we are being effective? → It was brought up that this might be an educational purpose of the committee. → What is the role of the equity committee (they are not meeting currently) → What are the other groups in the school? This needs to be clarified → The PPLC can serve as a mechanism for accountability → Is it a survey to help determine who would want to lead this work...be on that committee and then we advise? <ul style="list-style-type: none"> ◆ When did the Culture Champs stop meeting ? What is the role of BHT ? How can we make sure that accountability happens to improve adult culture?

New Business: Issues from staff		
Issue	Recommendation	Notes/Action Items/Resolution
Teachers have noticed students	Security could sweep that area	→ Email sent to Principal Thomas on 1/3

<p>cutting class by hanging out in the stairwell between the 2nd and 3rd floors by the math lab (Room 328).</p> <p>After the passing period ends, the 2nd floor hallway often has students milling about; teachers end up losing instructional time trying to bring students into classrooms after the bell has rung</p>	<p>periodically to reduce cutting.</p> <p>In the 30 second before the bell rings to end passing period, security, admin, and other staff in hallways can instill a sense of urgency in students to get to class & if needed, help get them to their classrooms</p>	<p>about stairwell</p> <ul style="list-style-type: none"> → The security team has a 3 hour release day coming up and this will be addressed → In the past 6-8 weeks there has not been a full security team here, there seems to some chronic issues with staffing and generally with COVID → Security is getting a quarterly release day like departments → Teachers have to have their ID on CPS grounds, we can remind teachers of this on the PD day on Friday → It is a security issue and we need to ensure kids have their IDs on, this cannot just fall on teachers.
<p>All coaches should get some sort of office space and storage space for equipment</p>	<p>Space in the gym or near the swimming pool lockers should be set aside for coaches to use.</p>	<ul style="list-style-type: none"> → Email sent to Principal Thomas on 1/3 → Coaches office between the 2 gyms, no one is using it. It's a pretty big office, we cannot give each coach an individual office, we don't have the space. → There is more storage we can organize the basement as well because there is much more space! → It might just be an easy google form that the AD could create, a committee isn't necessary
<p>Information about interventions happening outside of the classroom is not being shared, either via email or through Tiger Tracker. This is particularly related to behavior concerns.</p>	<p>Admin and deans utilize Tiger Tracker more regularly</p>	<ul style="list-style-type: none"> → Email sent to Principal Thomas on 1/3 → Important to norm on closing the loop between communication → They also have to do this on ASPEN, so at times it can be redundant → It can be difficult to share things via tracker due to confidentiality but it can be shared generally, just that a meeting happened → This can be discussed at the the security meeting
<p>Given the recent loss of instructional days near the end of the semester, we need to be intentional about how we are using the remaining instructional time; if we don't plan well, it will make the conversation about students failing the semester more difficult</p>	<p>In GLTs and/or departments, conversations should be had and ideas should be shared about how teachers can use the remaining days to maximize students' ability to finish the semester strong</p>	<ul style="list-style-type: none"> → How can we make conversations about students more frequent? → How can we make this better for the 2nd semester? How can we make this more effective for the 2nd semester? → Individual conversations are really important to have with students, and we can continue to do this and log it and talk about it. → How do we work more strategically and more collectively in GLTs to help support

		<p>kids from the beginning of the semester and not just respond at the end?</p> <p>→ We are having the same conversation and we need to try and find a way to clarify what is going on and how we can continue to have conversations about students because that is not currently happening at all grade levels or in the same way at each grade level.</p> <p>→ How are we going to grade in more unifying way, or have basic expectations.</p> <p>→</p>
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Special Agenda Item	
	Notes/Action Items
Discussion about CIWP, coordination of PPLC with other school bodies	<p>How can a school improvement plan be created? How can we engage others in this process?</p> <p>We need to clarify how we will engage people</p> <p>Feedback can be collected via surveys</p> <p>The budget and the CIWP have to be aligned.</p> <p>The issue in the past is that it has been done in more of a vacuum.</p> <p>How do you open it up to everyone and then share ideas, and then again refine it.</p> <p>We want to make sure that someone begins owning that process</p> <p>Is it worth reflecting on how weird the last 2 years have been?</p> <p>The CIWP survey is given by CPS and there is a lot of information given by CPS.</p>

Adjournment	The meeting was adjourned at 5:05.
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Meeting Schedule:

- 2/1/2022
- 2/15/2022
- 3/1/2022
- 3/15/2022
- 3/29/2022
- 4/19/2022
- 5/3/2022
- 5/17/2022
- 5/31/2022

