

## PPLC Meeting Agenda - 3/29/2022

 <p><b>SULLIVAN HIGH SCHOOL</b></p> <p><b>F – Family I – Integrity S – Service T – Tenacity</b></p>	<p><b>Vision:</b> Sullivan High School is committed to preparing lifelong learners to be empathetic and innovative thinkers who serve the global community in pursuit of equity and justice.</p> <p><b>Mission:</b> We, the Sullivan community, are driven to implement a personalized, standards-based curriculum that prepares all learners for real-world, postsecondary success. We strive to create a positive, supportive learning environment that nurtures independence and critical thinking in our students, while we guide them towards postsecondary success.</p> <p><b>PPLC Statement of Purpose (from IL state law):</b> The purpose of the PPLC is to develop and formally present recommendations to the principal and the LSC on all matters related to the educational program, including but not limited to, curriculum, school improvement plan, development and implementation, and school budgeting.</p>	<p><b>Norms:</b></p> <ul style="list-style-type: none"> <li>→ Start and end on time.</li> <li>→ Follow the schedule.</li> <li>→ Promote equity of voice.</li> <li>→ Be respectful of others and their opinions.</li> <li>→ Remain goal-oriented and solutions-driven.</li> <li>→ Stay engaged on the topic at hand.</li> </ul>
<b>Date/Time:</b>	March 29, 2022 - 3:45 PM to 5:15 PM	
<b>Roles</b>	<p><b>Time Keeper -</b></p> <p>Secretary - Simmonds</p>	

### AGENDA

Time	Topics	Activities/Tasks	Notes
1 min	<b>Call to Order</b>	<p>→ fill Time Keeper role</p> <p>→ get consent to record the meeting</p>	
1 min	<b>Roll Call</b> <small>[bold indicates present]</small>	Mr. Brookes Mr. Clark Mr. Fasana Ms Handley Ms. Kiriazopoulos Ms. Kordek Mr. Mathew Mr. Norman Ms. Simmonds	Absent:  Quorum → yes or no
1 min	<b>Approval of Agenda</b>		

3 min	<b>Approval of Previous Meeting's Minutes</b>	Minutes from 3/15/2022 Meeting	
10 minutes	<b>Public Comment</b> *2 minutes per speaker		

<b>New Business</b>		
<b>Issue</b>	<b>Recommendation</b>	<b>Notes, Comments, Questions</b>
<p>SAT &amp; EL students</p> <p>Two concerns: first, as cohorted EL students are all in multi-grade classes, there was no direction around pre-SAT preparation (from basics such as familiarity with how to bubble to suggestions on how to feel comfortable, confident, and prepared to answer questions) for our cohorted EL students. Second, EL students were placed in rooms without their accommodations (seniors in particular) and/or not all students received their accommodations.</p>	<p>This should be addressed before the April PSAT if at all possible, but certainly for next year's SAT. Suggestions include having a clear testing &amp; accommodations list in advance, coordinating with other departments and GLTs to share preparation resources, and coordinating within the department to ensure all students are aware of the upcoming test and have had time to practice (bubbling and seeing a test booklet at the minimum) in advance. This could happen during 2nd period EL seminar.</p>	<p>→</p>
<p>SAT administration</p> <p>The school-wide effort to motivate and energize students for the SAT was lackluster. It was a stressful day during a stressful year, and students deserve a more coordinated effort from us.</p> <p>Example: Goodie bags for students and the morning pep rally happened only because of individual initiative of a few teachers.</p>	<p>That kind of student-focused planning should happen in a coordinated fashion before the test, and should happen in GLT meetings with support from ILT and SLT if needed.</p>	
<p>Field Trip Protocol</p> <p>We regularly have no idea when we are going to be missing students from class due to a field trip. It becomes very difficult to plan for</p>	<p>We need to make clearer the school's field trip protocol (expectations, communications required, checklist of steps)</p> <p>Perhaps a folder on Sullivan</p>	

<p>instruction when we do not know when or how many students might be gone on a trip. Do students always need to get teachers to sign off on attending a trip? If someone wants to initiate a field trip, how would they go about doing that? What is the approval process like?</p>	<p>Central/TigerNet with all of the appropriate documents and information would be helpful.</p>	
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<b>Old Business: addressing action items and unresolved issues from previous meetings</b>		
<b>Previous Issue</b>	<b>Last Update/Action Item(s)</b>	<b>Notes: Updates/Resolution</b>
<p>CIWP &amp; Budget Update</p>	<ul style="list-style-type: none"> <li>→ Budget spreadsheet activity</li> <li>→ Admin plans to gather feedback</li> </ul>	<p>→</p>

**Meeting Schedule:**

- 4/19/2022
- 5/3/2022
- 5/17/2022
- 5/31/2022