


PPLC Meeting Agenda - November 2, 2022

 <p style="margin-top: 10px;">F – Family I – Integrity S – Service T – Tenacity</p>	<p>Vision: Sullivan High School is committed to preparing lifelong learners to be empathetic and innovative thinkers who serve the global community in pursuit of equity and justice.</p> <p>Mission: We, the Sullivan community, are driven to implement a personalized, standards-based curriculum that prepares all learners for real-world, postsecondary success. We strive to create a positive, supportive learning environment that nurtures independence and critical thinking in our students, while we guide them towards postsecondary success.</p> <p>PPLC Statement of Purpose (from IL state law): The purpose of the PPLC is to develop and formally present recommendations to the principal and the LSC on all matters related to the educational program, including but not limited to, curriculum, school improvement plan, development and implementation, and school budgeting.</p>	<p>Norms:</p> <ul style="list-style-type: none"> → Start and end on time. → Promote equity of voice. → Stay engaged on the topic at hand → Be respectful of others and their opinions. → Remain goal-oriented and solutions-driven.
Date/Time:	November 2, 2022 - 3:30 - 5:00 p.m.	
Roles	<p>Time Keeper -</p> <p>Note Taker - Simmonds (PPLC Secretary)</p>	

AGENDA

Time	Topics	Activities/Tasks	Notes
5 min	Call Meeting to Order	Roll Call (bold indicates present) Brookes Clark Handley Kordek Lawrence Mathew Norman Saa Simmonds	Quorum: Yes
2 min	Approval of Agenda	Vote to approve meeting agenda	Amendment made → Decide on when Mr. Cooks will attend the meetings.
3 min	Approval of Previous Meeting's Minutes	Review meeting minutes & vote to approve	Meeting minute approved

10 minutes	Public Comment *2 minutes per speaker	No public comment :(
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New Business		
Issue	Recommendation	Notes, Comments, Questions
<p>Assemblies & field trips are great. Can the teachers & staff involved give advance notice about the students who will miss class as a result of the field trip or preparation for the assembly. Without advance notice, it makes lesson planning and instruction more difficult.</p> <p>5 min, 15 max</p>	<p>Communicate in advance to teachers & staff the list of students participating in assemblies & field trips</p>	<ul style="list-style-type: none"> → There were some growing pains with this because we haven't done this in the last 2-3 years → Teachers also need to be checking emails regularly → There has to be clear communication with School Functions in ASPEN, when does this occur? → A FIST email a week before is the ask to communicate who will be out/who might be out. → Llorens will keep the hard copies of the signatures and then the teachers will take the copies → Same protocol for assemblies and sports as field trips → Refer to the handbook- 1 week before the activity the teachers should be informed via FIST
<p>Students are coming in late to school, which makes instruction difficult during 1st period.</p> <p>5 min, 15 max</p>	<p>Are there school-wide restorative practices to increase on-time arrival at school that we could implement?</p>	<ul style="list-style-type: none"> → Attendance incentives → Why are they often coming in late? → Sometimes they are traveling? → There should be something around growth ? → Speak to Llorens about possible incentives? → What can also be done at the classroom level? → How can we be intentional about the attendance? Can this be a conversation done with in GLTs? → We have to ensure that we have a collective impact? The entire school must buy in. → Continue speaking to parents/school wide.
<p>We have some students with very, very low attendance. At the end of the semester, we will either have a high number of Fs as a school, or</p>	<p>We need a coordinated, school-wide effort that connects GLTs, counselors, BHT, the attendance dean, and admin to</p>	<ul style="list-style-type: none"> → How can we educate students about the Semester vs Quarter grades? → How can we educate kids about their transcripts ?

<p>individual teachers will feel pressure to massage grades to reduce the number of Fs. Either outcome is not desirable.</p> <p>5 min, 15 max</p>	<p>identify & address the deeper reasons/causes for very low attendance among certain students.</p>	<ul style="list-style-type: none"> → This is really important to teach executive functioning skills as well → There might be a way to do some type of advisory as well but this will have to be determined by the scheduling vote. → There is a lot of responsibility on the teacher because it is a day to day responsibility so how can we work as a collective team and not just in individual classrooms? → What is the collective kick-off for things like phones, grades, attendance etc? → Food should not be thrown at the door, question was asked about how messaging of this could have been clearer/done as a collective team.
<p>When will Cooks attend a meeting?</p>		<p>Cooks Attends Meetings: December 14th February 1st March 8th April 19th May 17th</p>

Committees (Old Business) - 20 minutes + a 10-minute report back at the end		
Previous Issue	Last Update/Action Item(s)	Notes: Updates/Resolution
<p>Operations Committee Space utilization proposal (Mathew, Saa)</p>	<p>Committee members determine:</p> <ul style="list-style-type: none"> → Scope & goals of the committee → Steps for the work → Timeline for the steps 	<ul style="list-style-type: none"> → By end of year, present proposal to Cooks and LSC about space utilization → Steps: <ul style="list-style-type: none"> ◆ Look at survey data ◆ inventory/tour the building (or get it from Thies) ◆ Writing the proposal
<p>Curriculum Committee Honors definition & criteria (Lawrence, Handley)</p>	<p>Committee members determine:</p> <ul style="list-style-type: none"> → Scope & goals of the committee → Steps for the work → Timeline for the steps 	<ul style="list-style-type: none"> → Need a clear idea of what honors means in Chicago and Sullivan-- is there a compromise? → What are the requirements- does it help OUR student body → At Sullivan need to be mindful of class sizes- if tracking, there needs to be equitable access to classes they need to take- don't let the need to take one class inhibit opportunity to take others → Equitable does not mean not defined- same admissions same requirements for all students → Honors track? Or separate honors

		<p>(STEM and Humanities for example)</p> <p>→ To do:</p> <ul style="list-style-type: none"> ◆ Research other schools' honors implementation ◆ School report card - SQRP ◆ Are the schools we look at reflect our student population ◆ Ask people AT the schools- paper doesn't always spell out actuality ◆ In the future the committee plans to write up "what is Honors" with evidence from research and citations and looking at data from "what the school wants" surveys ◆ GLTs will look at honors statement <p>→ Immediate to do for next meeting:</p> <p>→ Schools to look at</p> <ul style="list-style-type: none"> ◆ Handley: Roosevelt, DII, one other S/W school ◆ Lawrence: Senn, Mather, Solorio ◆ Kordek: Amundsen, Von stuben, Steinmetz
<p>Budget Committee Extra Money (Simmonds, Brookes, Norman, Clark)</p>	<p>Committee members determine:</p>	<p>→ Committee will ask for data about the current budget via email by the end of the week so questions can be asked at the LSC meeting.</p>

PPLC Meeting Dates:

- November 30th from 2:30 - 4:00 (committees)
- December 14th (after Flex PD) from 3:30 - 5:00 (Principal Cooks)
- January 18th (after Flex PD) from 3:30 - 5:00 (committees)
- February 1st from 2:30 - 4:00 (Principal Cooks)
- February 22nd from 2:30 - 4:00 (committees)
- March 8th from 2:30 - 4:00 (Principal Cooks)
- March 22nd (after Flex PD) from 3:30 - 5:00 (committees)
- April 19th (after Flex PD) from 3:30 - 5:00 (Principal Cooks)
- May 3rd (after Flex PD) from 3:30 - 5:00 (committees)

- May 17th from 2:30 - 4:00 (Principal Cooks)