


## PPLC Meeting Agenda - January 18, 2023

 <p><b>SULLIVAN HIGH SCHOOL</b></p> <p><b>F – Family I – Integrity S – Service T – Tenacity</b></p>	<p><b>Vision:</b> Sullivan High School is committed to preparing lifelong learners to be empathetic and innovative thinkers who serve the global community in pursuit of equity and justice.</p> <p><b>Mission:</b> We, the Sullivan community, are driven to implement a personalized, standards-based curriculum that prepares all learners for real-world, postsecondary success. We strive to create a positive, supportive learning environment that nurtures independence and critical thinking in our students, while we guide them towards postsecondary success.</p> <p><b>PPLC Statement of Purpose (from IL state law):</b> The purpose of the PPLC is to develop and formally present recommendations to the principal and the LSC on all matters related to the educational program, including but not limited to, curriculum, school improvement plan, development and implementation, and school budgeting.</p>	<p><b>Norms:</b></p> <ul style="list-style-type: none"> <li>→ Start and end on time.</li> <li>→ Promote equity of voice.</li> <li>→ Stay engaged on the topic at hand</li> <li>→ Be respectful of others and their opinions.</li> <li>→ Remain goal-oriented and solutions-driven.</li> </ul>
<b>Date/Time:</b>	January 18, 2023 - 3:30 - 5:00 p.m.	
<b>Roles</b>	<p><b>Time Keeper</b> - Handley</p> <p>Note Taker - <del>Simmonds</del> (Secretary) Norman + Lawrence in Simmonds' absence</p>	

### AGENDA

Time	Topics	Activities/Tasks	Notes
2 min	<b>Call Meeting to Order</b>	<b>Roll Call</b> (bold indicates present) Brookes Clark Handley Kordek Lawrence Mathew Norman Saa Simmonds	Quorum: yes
2 min	<b>Approval of Agenda</b>	Vote to approve meeting agenda	<b>Approved unanimously</b>
3 min	<b>Approval of Previous Meeting's Minutes</b>	Review meeting minutes & vote to approve	<b>Approved unanimously</b>

10 minutes	<b>Public Comment</b> *2 minutes per speaker	<b>No public in attendance</b>
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**Old Business & Standing Agenda Items**

Previous Issue / Standing Item	Last Update/Action Item(s)	Notes: Updates/Resolution
<p><i>Standing Agenda Item:</i> Budget Update</p> <p>5 min, 15 max</p>	<p>→ Budget info from last LSC meeting</p>	<p>→ Principal Cooks is not in attendance at this meeting to discuss budget</p> <p>→ LSC (1/9) Share-Out</p> <ul style="list-style-type: none"> <li>◆ \$100K received from Title 1</li> <li>◆ \$83K from Jan Schakowsky has not arrived yet</li> </ul> <p>→ Budget is typically release in March/April</p> <ul style="list-style-type: none"> <li>◆ Budget Committee needs to start planning how/when we will gather staff/student/community feedback for budget</li> </ul> <p><b>Action Items:</b></p> <p>→</p>
<p>Expanding service opportunities at Sullivan</p> <p>5 min, 15 max</p>	<p>→ Clark, Simmonds, Norman do a 15 minute pitch to get feedback for Embarc on PD day 12/23.</p> <p>→ Discussion in last LSC meeting</p>	<p>→ Possible proposal to present on Feb 3</p> <p>→ At LSC meeting (1/9) parents have been working on expanding service opportunities for students at Sullivan; parents are concerned that we are not showing one of our core values (Service)</p> <ul style="list-style-type: none"> <li>◆ <u>Possible Idea</u>: Have students organize community events during the school day</li> <li>◆ Do we need to use social media to make what we are doing more visible?</li> <li>◆ Bring back NHS?</li> </ul> <p><b>Action Items:</b></p> <p>→ Ask Cooks: Is Sullivan able to come up with a graduation requirement for Service Learning even if CPS as whole doesn't?</p> <p>→ Get a plan on how to bring NHS back</p>

**New Business**

Issue	Recommendation	Notes, Comments, Questions
<p>There have been concerns about counselors communicating schedule changes to staff. The counseling staff has worked hard to improve communication to staff about schedule changes, though it's not always perfect.</p> <p>5 min, 15 max</p>	<p>PPLC generate ideas about best practices for communicating schedule changes to teachers.</p>	<ul style="list-style-type: none"> <li>→ Counselors could include a schedule (whenever possible) for new students being enrolled so teachers can plan for that student's arrival.</li> <li>→ 4th Period PE is closed</li> </ul> <p><b>Action Items:</b></p> <ul style="list-style-type: none"> <li>→</li> </ul>

<b>Committees (Old Business) - 20 minutes + a 10-minute report back at the end</b>		
Previous Issue	Last Update/Action Item(s)	Notes: Updates/Resolution
<p><b>Operations Committee</b> Space utilization proposal</p>	<p>Review notes from last meeting &amp; continue work</p>	<p>Compiled Suggestions from Survey</p> <ul style="list-style-type: none"> <li>→ Wrestling room is back (done)</li> <li>→ Clarify use of Peace Room</li> <li>→ Office/phone for teachers</li> <li>→ Girls Lockers Room Office → for Refugee One?</li> <li>→ Library for students</li> <li>→ Sensory room for LI/Cluster</li> <li>→ Move the weight room to 1st floor?</li> <li>→ Turn City Year into music suite (sound proof)</li> <li>→ 3rd floor CTE room</li> <li>→ Lots of potential office space near the pool area; used inefficiently now for storage now</li> <li>→ Classroom for PE</li> <li>→ Can we have a SPED office</li> <li>→ Studio B is the storage room</li> </ul> <p><b>Action Items:</b></p> <ul style="list-style-type: none"> <li>→ Bring compiled suggestions to PPLC</li> <li>→</li> </ul>
<p><b>Curriculum Committee</b> Honors definition &amp; criteria</p>	<p>Review notes from last meeting &amp; continue work</p>	<ul style="list-style-type: none"> <li>→ What are the criteria for an Honors/AP program?</li> <li>→ How do we eliminate bias when recommending kids for the program?</li> <li>→ We will need extra teachers for new AP programs <ul style="list-style-type: none"> <li>◆ Need money for teachers and curriculum</li> <li>◆</li> </ul> </li> </ul>

		<p><b>Action Items:</b></p> <p>→</p>
<b>Budget Committee</b>	Review notes from last meeting & continue work	<p>→ Have staff walk around Sullivan and/or other schools our size and see what we think we are missing</p> <p>→ Use GLTs and Dept to lead the conversation</p> <ul style="list-style-type: none"> <li>◆ Create some guiding questions for each group to ask and collect answers</li> </ul> <p>→ Contact other PPLCs to see how they get information about budget ideas</p> <p>→ How much sway to do we have over which programs come and go (i.e. City Year, SAGA, New Root)</p> <ul style="list-style-type: none"> <li>◆ Can we evaluate these programs to determine if they are worth their cost or could we use that money for something more beneficial?</li> </ul> <p><b>Action Items:</b></p> <p>→ Create a survey to share with staff (and students)</p> <p>→ Create questions to share with GLT and Dept leads to run a circle during upcoming meeting</p> <p>→ Contact other PPLCs to see how they collect information from staff/students around budget</p> <p>→ Ask Cooks about having a delegation of staff (and maybe students) go to other schools to get ideas</p>

**PPLC Meeting Dates:**

- February 1st from 2:30 - 4:00 (with Principal Cooks)
  - **Snacks:** Simmonds
- February 22nd from 2:30 - 4:00 (committees)
  - **Snacks:** Brookes
- March 8th from 2:30 - 4:00 (with Principal Cooks)
  - **Snacks:** Lawrence
- March 22nd (after Flex PD) from 3:30 - 5:00 (committees)

- **Snacks:** Mathew
- April 19th (after Flex PD) from 3:30 - 5:00 (with Principal Cooks)
  - **Snacks:** Clark
- May 3rd (after Flex PD) from 3:30 - 5:00 (committees)
  - **Snacks:** Saa
- May 17th from 2:30 - 4:00 (with Principal Cooks)
  - **Snacks:** Handley