


PPLC Meeting Agenda + Minutes - March 15, 2023

 <p>SULLIVAN HIGH SCHOOL</p> <p>F – Family I – Integrity S – Service T – Tenacity</p>	<p>Vision: Sullivan High School is committed to preparing lifelong learners to be empathetic and innovative thinkers who serve the global community in pursuit of equity and justice.</p> <p>Mission: We, the Sullivan community, are driven to implement a personalized, standards-based curriculum that prepares all learners for real-world, postsecondary success. We strive to create a positive, supportive learning environment that nurtures independence and critical thinking in our students, while we guide them towards postsecondary success.</p> <p>PPLC Statement of Purpose (from IL state law): The purpose of the PPLC is to develop and formally present recommendations to the principal and the LSC on all matters related to the educational program, including but not limited to, curriculum, school improvement plan, development and implementation, and school budgeting.</p>	<p>Norms:</p> <ul style="list-style-type: none"> → Start and end on time. → Promote equity of voice. → Stay engaged on the topic at hand → Be respectful of others and their opinions. → Remain goal-oriented and solutions-driven.
Date/Time:	March 15, 2023 - 2:30 - 4:00 p.m.	
Roles	<p>Time Keeper -</p> <p>Note Taker - Ms. Simmonds (Secretary)</p>	

AGENDA

Time	Topics	Activities/Tasks	Notes
2 min	Call Meeting to Order	<p><u>Roll Call</u> (bold indicates present)</p> <p>Brookes Clark Handley Kordek Lawrence Mathew Norman Saa Simmonds</p> <p>Assign Timekeeper- Norman</p>	Quorum: Yes
2 min	Approval of Agenda	Vote to approve meeting agenda	Approved
3 min	Approval of Previous Meeting's Minutes	Review meeting minutes & vote to approve	Approved

10 minutes	Public Comment *2 minutes per speaker		No public
------------	---	--	------------------

Old Business & Standing Agenda Items

Issue	Last Update/Action Item(s)	Notes: Updates/Resolution
<p><i>Standing Agenda Item:</i> Budget Update</p> <p>5 min, 15 max</p>	<p>→</p>	<ul style="list-style-type: none"> → The sub bucket is well over budget for whatever was budgeted originally. It was 13,000 dollars originally and now we are over 30,000 → Today there was a district meeting about the budget but they don't know when they will get it, it is still vague. → 83,000 dollars was given through a congressional grant but the funds have not been released yet. It is important to get this soon to not be up against the spending budget. → IL empowerment fund is what the leads are being paid through → However, they will have until end of May to complete their spending through spend down → Budget survey could also include a question asking about spenddown priorities <p>Action Items:</p> <ul style="list-style-type: none"> → Create the survey that will be given to staff in the next PPLC meeting (3/22)
<p>Improving communication</p> <p>5 min, 15 max</p>	<p>→ Parent communication & SNAP Connect</p>	<ul style="list-style-type: none"> → Northside could share a one-pager on how to if they have it? Can someone reach out? → Has information come out for report card pick up? It has not happened yet. → SNAP connect has to be downloaded on the parent's phones as well <p>Action Items:</p> <ul style="list-style-type: none"> → Reaching out to Northside to see if they have a "How-To Guide" to share
<p>Finding ways for teachers & other non-security staff to support our security team</p> <p>5 min, 15 max</p>	<p>→ Generate ideas to help</p>	<ul style="list-style-type: none"> → There are two temporary positions open and then a full position. → There has been an offer sent out to one person who applied. → Cooks would prefer that teachers are at their classroom doors. → There are many students leaving in and

		<p>out of the lunch room and there is a lot of movement happening during lunch.</p> <p>Action Items:</p> <ul style="list-style-type: none"> → None
<p>Filling open positions in the school</p> <p>5 min, 15 max</p>	<ul style="list-style-type: none"> → Determine if hiring committee participation would expedite the process → Revisit PPLC hiring process document 	<ul style="list-style-type: none"> → This was a process that was created 1 year ago in the PPLC. → This was something that the PPLC had mentioned at the beginning of the year but we wanted to revisit it. → There is a scheduling issue with people as well because it can just be hard to include all those parties → These steps are possible to do in the day, the panels are given 15 minutes. → This could help with engagement, it might not speed up the process → In oracle there seems to be other open positions, but that has to be figured out with HR → Brookes is willing to help out with hiring committee → Open Positions: <ul style="list-style-type: none"> ◆ Operations Manager or Clerk ◆ AP positions ◆ 2 Seca positions ◆ Digital Media ◆ Techco ◆ Security (full time) ◆ Security (2 temps) <p>Action Items:</p> <ul style="list-style-type: none"> → PPLC Hiring Committee (can be reformed if necessary) → Revise the “Teacher Hiring Process” to reflect the current groups in the building and the time-frame for each step of the process

New Business		
Issue	Recommendation	Notes, Comments, Questions
<p>Increase communication with parents & families about serving our diverse learners</p> <p>5 min, 15 max</p>	<ul style="list-style-type: none"> → Add a Diverse Learners agenda item to LSC meeting agendas 	<ul style="list-style-type: none"> → It can be built into meeting through Cooks’ slideshow → Dace and Q could share with Cooks prior to the meeting → Parents could also have the opportunity to share

		<ul style="list-style-type: none">→ It would also be a good idea for an EL and DL to attend a PAC meeting→ LSC and PAC are basically the same people→ Including Josh in PAC is important→ It is important to have this agenda idea on the LSC so that people can see this on the website/public information. This will show that diverse learners are a priority in our building.→ The LSC minutes are currently not posted→ PAC purposed a translation machine <p>Action Items:</p> <ul style="list-style-type: none">→ Post the minutes to the LSC minutes on the Sullivan website→ Reach out to Zepeda about the bilingual PAC
--	--	--

PPLC Meeting Dates:

- March 22nd (after Flex PD) from 3:30 - 5:00 (committees)
 - **Snacks:** Brookes
- April 19th (after Flex PD) from 3:30 - 5:00 (with Principal Cooks)
 - **Snacks:** Clark
- May 3rd (after Flex PD) from 3:30 - 5:00 (committees)
 - **Snacks:** Saa
- May 17th from 2:30 - 4:00 (with Principal Cooks)
 - **Snacks:** Handley